HKPC Venues & Facilities Rate Card

Hourly rate (HK$) per hour

Venue	Capacity	Approx. Area Sq. ft.	Office Hours	Non Office Hours	Location	LCD Projector(s)	Wireless Microphone(s)	Layout
Conference Hall 會議廳	300	5048	HK$3050	HK$3650	4th Floor	5	4	Chairs only
Theatre 1 演講廳一	65	1382	HK$1660	HK$1990	1st Floor	1	2	Lecture Chairs
Theatre 2 演講廳二	100	2155	HK$2205	HK$2625	1st Floor	3	2	Chairs only
The Parlour	12	320	HK$550	HK$690	1st Floor	N/A	N/A	U-shaped
Classroom 101	19	389	HK$530	HK$665	1st Floor	1	1	Tables + Chairs
Classroom 102	20	410	HK$530	HK$665	1st Floor	1	1	Tables + Chairs
Classroom 103	19	402	HK$530	HK$665	1st Floor	1	1	Tables + Chairs
Classroom 104	70	1538	HK$1640	HK$1945	1st Floor	2	1	Chairs only
Classroom 105	30	617	HK$705	HK$840	1st Floor	1	1	Tables + Chairs
Classroom 106	30	624	HK$590	HK$705	1st Floor	1	1	Tables + Chairs
Classroom 107	30	896	HK$915	HK$1100	1st Floor	1	1	Tables + Chairs
Classroom 119	43	907	HK$720	HK$860	1st Floor	1	1	Tables + Chairs
Classroom 120	30	641	HK$590	HK$705	1st Floor	1	1	Tables + Chairs
Classroom 121	30	738	HK$590	HK$705	1st Floor	1	1	Tables + Chairs
Classroom 122	30	621	HK$590	HK$705	1st Floor	1	1	Tables + Chairs
Classroom 123	20	414	HK$530	HK$665	1st Floor	1	1	Tables + Chairs
Classroom 126	42	926	HK$720	HK$860	1st Floor	1	1	Tables + Chairs
Computer Rooms	30	717	HK$870	HK$1040	1st Floor	1	1	Tables + Chairs

Enquiry Hotlines: 2788 6266 / 2788 5027 / 2788 5923   Email: venue@hkpc.org

Remarks:

(1) **The rate listed is hourly rate and there is a minimum charge of 3 hours for hiring Conference Hall and all Theatres.**

(2) **For NGO rate, please contact us for detailed information. NGO refers to organizations exempt from tax under section 88 of the Inland Revenue Ordinance.**

(3) **The rate includes the use of equipment inside the venue.**

(4) **Office hours: Monday to Friday (9:00 am – 6:00 pm).**

(5) **Non-office hours: Monday to Friday (6:00 pm – 10:00pm), Saturday (9:00 am – 5:00 pm).**

(6) **Setup and removal times: 15 minutes before and after the booking.**