

**Minutes of the 77th Meeting of the Staffing Committee of
the Hong Kong Productivity Council
held at 3:00p.m. on Tuesday, 12 March 2024
via Microsoft Teams**

Present : Chairlady - Ms. Vivien Lau Man-yee

Members - Mr. Mohamed D. Butt, MH
Mr. Brian Cheng Ho-wai
Ms. Lily Ching Ngon-lai
Mr. Geoffrey Edward Kao
Mr. Raymond Liang Lok-man, JP
(Assistant Commissioner for Labour (Labour Relations), representing Mr. Raymond Ho, JP, Deputy Commissioner for Labour)
Ms. Jenny Tam Kam-lin
Mr. Donald Tong Chi-keung, GBS, JP
Mr. Indiana Wong Man-chung
(Assistant Commissioner for Innovation and Technology (Funding Schemes), representing Mr. Ivan Lee, JP, Commissioner for Innovation and Technology)

In Attendance from the Innovation and Technology Commission:

Mr. Jacky Chow Chi-hang Manager (Innovation and Technology Fund)

In Attendance from HKPC:

Dr. Lawrence Cheung Chief Innovation Officer
Ms. Vivian Lin Chief Operating Officer
Mr. Brian Wong Chief People and Culture Officer
Ms. Christina Cheung Chief Financial Officer
Ms. Gillian Luk Head, Council Secretariat
Ms. Olivia Poon Manager, Council Secretariat

Mode of Meeting

The Chairlady said that the meeting was held by Microsoft Teams application. She thanked Members for joining the meeting.

Welcome to New Member

The Chairlady welcomed Ms. Lily Ching Ngon-lai who attended the meeting for the first time.

Vote of Appreciation

The Chairlady suggested, and Members agreed, to record a vote of appreciation to Mr. Ricky Chan Wai-chung and Ms. Juan Leung Chung-yan for their contribution during their tenure as Members.

Declaration of Interest

The Chairlady reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

I. Confirmation of Minutes (S.C. 21/2023 Revised)

1. The Revised Draft Minutes of the 76th Staffing Committee meeting held on 7 November 2023 had been circulated to Members and there were no further requests for amendments. The Minutes were taken as read and confirmed and the Secretariat would arrange signing of the Minutes by the Chairlady.

III. Report on Performance of Service Providers of HKPC's ORSO and MPF Schemes (S.C. 2/2024)

10. Invited by the Chairlady to introduce the paper, reported the performance of the service providers of HKPC's ORSO and MPF Schemes in 2023.

15. Members noted the report.

IV. Staffing Position of HKPC (S.C. 3/2024)

16. Members received a presentation by _____ on the staffing position as at end-February 2024.

V. Any Other Business

(A) Staff Development

19. Members were informed of two upcoming special training programmes for HKPC's staff.

(C) External Award

22. Members were informed of the Grand Award of Talent Management (Merit) obtained by HKPC in March 2024 in the HR Excellence Awards 2023/24 organised by the Hong Kong Institute of Human Resource Management (HKIHRM). This award was in recognition of HKPC's efforts in nurturing future talents, including talent management strategies, staff development measures and internship programmes.

(D) Attendance Record of SC Members

23. Members noted their attendance record for 2023 as circulated together with the meeting agenda and papers by email on 5 March 2024 and shown at the meeting. The Chairlady reminded Members to try their best to attend future meetings.

VI. Date of Next Meeting

24. Members noted that the next meeting was tentatively scheduled on 9 July 2024 at 3:00pm.

25. There being no other business, the meeting was closed at 4:08pm.